

Agenda  
Regular Council Meeting  
Monday, March 15, 2021  
7:00 p.m. – Caucus/Meeting to immediately follow  
REMOTE ZOOM  
\*\*COVID-19 procedures in effect\*\*  
Live via Facebook @ <http://facebook.com/lackawannany/>

**Attention Residents:**

The Remote Zoom format will remain in effect as long as it is authorized by Executive Order from the Governor, and until such time as the City Council resolution authorizing same is rescinded.

**Meeting Called to Order/Pledge of Allegiance.**

**NB: Meeting being recorded.**

**Roll Call:** Council: Ingram, Szymanski, Moretti, Surdyke, Marrano  
Dept. Heads: Law, Development, Public Works, Public Safety, Comptroller, Recreation, PIO

**Hearings from Citizens:**

**Approval of Minutes:** of the regular meeting of March 1, 2021.

**Departmental Reports:**

1. **City Comptroller** - A/P Check Listing #30, dated February 25, 2021.
2. **City Comptroller** – A/P Check Listing #31, dated March 4, 2021.
3. **City Comptroller** – Cash Reconciliation, Revenue report and Statement of Condition of Appropriations as of December 31, 2020.
4. **City Comptroller** – Cash Reconciliation, Revenue report and Statement of Condition of Appropriations as of January 31, 2021.
5. **City Clerk** – Monthly Revenue Report for February, 2021.
6. **City Treasurer** – Total receipts deposited into the General Fund Account for February, 2021.

**Communications from the Council:**

7. **Council Member Szymanski** – Requests an update on the proposed dog park. \$50,000.00 in funding was secured by the County Executive through CDBG money. Do we still have the funds or were they reclaimed by the County? Either way, is there still interest in creating a dog park?

**Communications from Department/Division Heads:**

8. **City Comptroller** – Requests the City Council approve the attached ordinance to account for funds receivable from FEMA for the reimbursement of Grant Writing Services for the preparation and submission of the FEMA AFG Grant.
  - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by creating and funding account code A.3140.0469 Fire Department Consultant, increasing fees by \$1,500.00 and increasing budget code A.0000.4960 FEMA Reimbursement Revenue by \$1,500.00.

9. **City Comptroller** – Requests the City Council approve the attached ordinance to increase the funding for medical fee expense.
  - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by increasing budget line A.1430.0451 Personnel – Medical Fees by \$1,500.00 and appropriating \$1,500.00 from Fund Balance.
  
10. **City Comptroller** – Requests the City Council approve the attached ordinance to increase for postage expense.
  - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by increasing budget line A.199.1915 Special Items – Postage by \$6,500.00 and appropriating \$6,500.00 from Fund Balance.
  
11. **City Comptroller** - Requests the City Council approve the attached ordinance to increase for funding for overtime for the Garbage and refuse Fund.
  - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by increasing budget code CL.8160.101 Garbage and Refuse – Personal Services Overtime by \$15,000.00 and decreasing budget code CL.0000.5990 Appropriated Fund Balance – Special Revenue Fund by \$15,000.00.
  
12. **City Comptroller** - Requests the City Council approve the attached ordinance to increase funding for fuel, oil and lubricants for the Garbage and Refuse Fund.
  - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by increasing budget code CL.8160.0415 Garbage and Refuse – Fuel, Oil and Lubricants by \$15,000.00 and decreasing budget code CL.0000.5990 Appropriated Fund Balance – Special Revenue Fund by \$15,000.00.
  
13. **City Comptroller** - Requests the City Council approve the attached ordinance to increase the funding for the purchase of garbage totes.
  - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by increasing budget code CL.8160.202 Garbage and Refuse – Garbage Totes by \$6,049.00 and decreasing budget code CL.0000.5990 Appropriated Fund Balance – Special Revenue Fund by \$6,049.00.
  
14. **City Attorney** – Please review the attached easement request from National Grid regarding Willet Road. I would like to discuss this with the City Council and have possible action.  
(Complete document on file, and available for review, in the City Clerk’s Office)
  
15. **City Attorney** – Requests City Council approve the attached contract between City of Lackawanna and Connie Miner & Co. grant Consultants.  
(Complete contract on file, and available for review, in the City Clerk’s Office)
  
16. **Director of Recreation** – Requests the City Council award the 2021 Lawn Mowing and Landscaping bid as follows:
  - 1<sup>st</sup> Ward: \_\_\_\_\_
  - 2<sup>nd</sup> Ward: \_\_\_\_\_
  - 3<sup>rd</sup> Ward: \_\_\_\_\_
  - 4<sup>th</sup> Ward: \_\_\_\_\_

17. **City Clerk** – As per the attached supporting documentation from Public Information Officer Charles Clark, I request the City Council rescind resolution # 4, 2021, that designates the Front Page as the official newspaper of the City of Lackawanna, and approve the attached resolution designating Business First as the official newspaper of the City of Lackawanna for the remainder of 2021. I am referring to the City Attorney for an opinion.
  
18. **City Assessor** – Requests the City Council approve the attached resolution which approves adoption of the proposed Negative Declaration (attached), execution of the Part 3 SEQRA Determination of Significance, and authorizes the Mayor to execute all documents necessary to sell 2 N. Steelawanna Avenue for \$93,500.00 to 2 Steelawanna Ave LLC.  
  
(A) A resolution approving adoption of the proposed Negative Declaration, and execution of the Part 3 SEQRA Determination of Significance prepared by the Office of Development, and that the Mayor of the City of Lackawanna is authorized to execute all documents necessary to sell N Steelawanna Avenue for \$93,500.00 to N Steelawanna Ave LLC.

**Communications from Citizens:**

19. **Kimberly Smith, resident** – Requests the City Council approve the closing of Church Street on Saturday, March 27, 2021 between 12 noon and 4:00 p.m. to allow children to safely participate in a Spring Fest adjacent to Second Baptist Church.

**Entertainment Licenses:**

Winfield's Pub, 1213 Ridge Road - Class I (Live Music and/or Mechanical Reproduction),  
Steel City Pub, 1449 Abbott Road – Class I

**Tabled Items:**

**Old Business:**

**Adjournment:**

Any items to be placed on the agenda must be received by the City Clerk's Office by noon on the Wednesday before the scheduled meeting to be considered. Any public comments normally made in person at the meeting during "Hearing from Citizens" MUST be related to topics already on the agenda and received by the City Clerk's Office no later than noon on the scheduled day of the meeting. Comments are accepted via US Mail Service, Fax @ 716-827-6453 or email at [cityclerk@lackny.com](mailto:cityclerk@lackny.com)